

I. WELCOME, ROLE CALL

Members Present: Joe Amelio, Mike Borbely, Dick Busse, Rebecca Elliot, Celeste Martin Melehan, Mannie Dominguez, Devony Taylor

Members Absent: Jamie Borrromeo, Lucy Perez Valerie Tench, Arvind Kumar, Diana Morgan, Ann Smith

II. APPROVAL OF THE MARCH MINUTES: Rebecca moved to accept the minutes, Mike seconded. The minutes were approved with a few corrections.

III. DIRECTOR'S REPORT:

Status of Keep San Jose Beautiful Fiscal Agreement:

Ernest Guzman, Community Services Supervisor of the Neighborhood Development Center provided background information about the process for bringing a new Fiscal Agent on board for Keep San Jose Beautiful. He mentioned that in January, a few months behind the original schedule, a Request for Proposals (RFP) went out for a Fiscal Agent for both Keep San Jose Beautiful and the CAP program. 2 proposals were received. One was not feasible; the second was feasible but then left the picture.

In the absence of a fiscal agent, the back up plan became to create a process for funding grantees directly through the city. The issue of indemnification has been studied in the past without a resolution.

Currently staff has been working with both the Risk Management office and the City Attorneys office to resolve issues and develop contracts to have checks disbursed to grantees. When the new paperwork is approved by Risk Management staff will send it to the grantees for signatures and the funds will go out shortly after.

- Dick expressed interest in inviting the new Fiscal Agent to the July meeting.

IV. SUB-COMMITTEE REPORTS

Beautification Grants: Dick Busse

The new applications are available online and an announcement that grants were forthcoming was included in the June E-blast.

Community Outreach: Ann Smith (Absent)

Devony is still working with City IT and the City Clerks Office regarding the website.

Daffodils & Natives: Mannie Dominguez

Mannie reported that in the last thirteen years, 320,000 daffodils have been distributed and that in our first year of natives, 8,000 were distributed. Dates for the bulb give-away will be October 11th and 18th. Arvind provided an order list for the natives via email and Mannie provided daffodil ordering information.

- Mannie will meet with Devony to discuss the process for the bulb give-away.

Earth Balloon Portable Classroom: All

No requests at this time

Community Improvement Awards: Mike Borbely /Celeste Martin Melehan

The new applications are available online and an announcement that awards are open was included in the June E-blast. The committee discussed ordering the plaques.

- Rebecca will provide contact information for a vendor she is familiar with.

Go Green Initiative: Joe/Devony

Joe reported that the Go Green committee spent much of the meeting discussing Go Green Conference workshop topics and conference organization. Themes that came up were more opportunities for networking, sharing best practices and cross pollination between attendees.

Earth Day/Spring in Guadalupe Gardens: All

No action at this time

Butterfly Habitat: Diana (Absent)

5000 seed packets have been ordered. This time the packaging will include the growing instructions as well as KSJB information. Someone mentioned that Monarch information should be included on the website.

- Devony will ask Diana to put together information for the website.

V. JULY WORKSHOP AGENDA ITEMS:

Fiscal Agent

Budget

Community Outreach

ADJOURNMENT: To the July workshop on July 16, 2008 at 2 PM

Kirk Community Center-Room 4, 1601 Foxworthy Avenue, San Jose, CA 95118

DRAFT